

PTO Mission:
To enhance the delivery of excellence in education while cultivating the community of Khalsa Montessori School.
The committee supports this mission by sponsoring community-building events and by raising funds for the classrooms.

Board Member	8/31	9/14	10/11	11/9	1/10	2/7	3/7	4/11						
Jeff Klein, President	P	P	P	P	P	P	P	P						
Catherine Putnam, VP	P	P	P	P	P	P	P	P						
Shruti Iyer, Treasurer	P	P	E	E	P	A	E	A						
Deanna Rolstead, Secretary	P	P	P	E	P	E	P	P						
Keri Ramsey, Communications	P	P	P	P	P	P	P	P						
Jill Woodhull, Fundraising	P	P	P	P	P	P	P	P						
Keerat Giordano	P	P	P	A	P	A	A	A						
Karen Paxton	A	P	P	P	E	P	E	P						
Angela Balliet								P						
Cheryll Howard								P						
Shelley								P						
Candice Clark								P						
Simone								P						

Board Member	8/31	9/14	10/11	11/9	1/10	2/7	3/7	4/11						
Siva Manick								P						

TOPIC	DISCUSSION	RECOMMENDATION ACTION	RESPONSIBLE INDIVIDUAL	ACTION NEXT DUE	STATUS
Welcome	Minutes approved from last meeting	Recommendation/Action: None	Jeff	None	Closed
Old Business					
None			All		
Committee Reports					
Fundraising Committee	Carnival was a success! Next fund raiser is the year book sales	Contact PTO for details	Jeff	N/A	Closed for this year
New Business					
Financial Update	See handout or contact PTO	Please contact Khalsa PTO to view details of funds raised and expenditures.	Shruti		Open

TOPIC	DISCUSSION	RECOMMENDATION ACTION	RESPONSIBLE INDIVIDUAL	ACTION NEXT DUE	STATUS
Upcoming Event ideas:	<p>Enchanted Island Friday April 21st 6-8 PM</p> <p>End of year picnic June 2nd at Hance Park from 6-8 PM</p> <p>Fall Mixer October 12, 2017 6-8 PM Valley Garden Center Reserved!</p> <p>Teacher Appreciation Week May 1-5 - Parents can donate money and/or get involved in bringing flower/food to schools.</p>	<p>Have fun!</p> <p>Organize Volunteers Get word out!</p> <p>None</p> <p>Monday: Bagels (Einstein has good price on Mondays) Tuesday: Flowers Wednesday: Coffee Thursday: Fruit Friday: Thank you cards (Need to distribute cards to kids to write messages to teachers) Could hand cards out at drive-thru and put in folders. Can collate or put in binder</p>	<p>Jeff</p> <p>Jeff Keri/All</p> <p>Jill</p> <p>Catherine</p> <p>Keri</p> <p>Catherine</p>	<p>By April 20th</p>	Open
Khalsa Yearbook	<p>Need photos by April 28th</p> <p>Suggestion for cover photo?</p> <p>Sales begin April 1st</p>	<p>Email to: Khalsayearbooks@gmail.com Especially need photos of field trips</p> <p>Ideas: Peace pole Art from auction Contest – short on time though</p> <p>Distribute last week of school</p>	Angela Balliet		Open

TOPIC	DISCUSSION	RECOMMENDATION ACTION	RESPONSIBLE INDIVIDUAL	ACTION NEXT DUE	STATUS
	Get word out that parents can purchase space to write a message or dedication to kids and/or add a photo. Need help printing and cutting fliers for yearbook and upcoming picnic	Email etc Contact Jeff	Siva		
PTO Officer Nominations	President: Jeff Klein VP: Candice Clark Secretary: Deanna Rolstead Treasurer: Jill Woodhull and/or Siva Mani Communications: Keri Ramsey Fundraising: Jill Woodhull Dine-out Coordinator: Open, need volunteer Silent Auction: Cheryll Howard	Will vote on Nominees next meeting	All		
Adjournment	Next Meeting: May 9 th @ 6:00 pm				

RECORDER:

CHAIR:

Deanna Rolstead

Jeff Klein

4/11/2017

Deanna Rolstead, Secretary

Jeff Klein, President

Date